



Winthrop School Committee
Winthrop, Massachusetts

A regular meeting of the Winthrop School Committee was held on Monday, June 15, 2020 via Zoom Teleconference. The meeting was called to order by the Chairperson at 6:00pm. Any and all Public Comment can be submitted to Lisa Howard at lhoward@winthrop.k12.ma.us. Public Comment received prior and/or during the meeting will be read.

ROLL CALL

Present: Ms. Barry, Mr. Boncore, Mr. Capobianco, Mr. Martucci, Ms. Swope, Ms. Powell, Mr. Perrin

Also meeting with Committee:

Lisa A. Howard, Superintendent of Schools

Susan Eccles, Office Manager

Patricia Hames, Executive Secretary to the Superintendent of Schools

PLEDGE OF ALLEGIANCE

Mr. Boncore led the committee in the Pledge of Allegiance.

PUBLIC COMMENT

None

GENERAL INFORMATION & RECOMMENDATIONS

DELEGATES & VISITORS

None

MINUTES

Mr. Capobianco made a Motion to approve the Minutes of June 1, 2020, with an approved amendment. Mr. Boncore seconded the Motion.

Ms. Barry-yes, Mr. Boncore-yes, Mr. Capobianco-yes, Mr. Martucci-yes, Ms. Swope-yes, Ms. Powell-yes, Mr. Perrin-yes. A unanimous vote.

FINANCIAL & BUSINESS PROCEDURES

Mr. Martucci made a Motion to approve Warrant SVW20-20 in the amount of \$143,346.70. Ms. Powell seconded the Motion.

Ms. Barry-yes, Mr. Boncore-yes, Mr. Capobianco-yes, Mr. Martucci-yes, Ms. Swope-yes, Ms. Powell-yes, Mr. Perrin-yes. A unanimous vote.

Mr. Capobianco made a Motion to approve Payroll Warrant SPW20-24 in the amount of \$804,899.09 and Payroll Warrant SPW20-25 in the amount of \$751,584.92. Ms. Swope seconded the Motion.

Ms. Barry-yes, Mr. Boncore-abstain, Mr. Capobianco-yes, Mr. Martucci-abstain, Ms. Swope-yes, Ms. Powell-yes, Mr. Perrin-abstain. The Motion passes with three abstentions.

Ms. Swope made a Motion to approve the budget transfer requests in the amount of \$284,530.79, as presented. Mr. Boncore seconded the Motion.

Ms. Barry-yes, Mr. Boncore-yes, Mr. Capobianco-yes, Mr. Martucci-yes, Ms. Swope-yes, Ms. Powell-yes, Mr. Perrin-yes. A unanimous vote.

BUILDINGS & GROUNDS

None

GENERAL FUNCTIONS

Budget Sub-committee Report

The Budget Sub-committee met on Friday, June 12, 2020. Members present were Gus Martucci, Valentino Capobianco, and Jennifer Powell. Superintendent Lisa Howard, Brian Perrin, Suzanne Swope, Julie Barry, Susan Eccles, Karin Chavis, and Jim Letterie were also present. The 2021 budget was discussed. We are in good shape. No votes were taken at the meeting.

Mr. Perrin stated that a Resolution for full funding of the school budget will be on the agenda for our next meeting.

PERSONNEL

Ms. Howard announced that Susan Eccles has rescinded her retirement and will remain in her position for the 2020-2021 school year. The application pool for the School Business Manager position was not great. The Superintendent is hoping to transition a School Business Manager in the 2020-2021 school year.

The following vacancies have been posted: Winthrop Middle School stipends; Nurse, WHS; WMS Cross Country Coach (2 positions).

Superintendent's Report

The Superintendent provided the school committee with the following report:

EZ-School Enrollment

Kindergarten Registration Process: EZ School Enroll (WCAT, Facebook Website)

New Student Registration: July 1

Re-enroll Grade 9: July 1

Playground Update

The structure is up, and the facility is still not to be used (COVID, as well as completion of surface). We are awaiting the date of the surface install and will have someone monitor the site once the surface is poured for 24 hours. Special thanks to Mr. Lawton and the ATC Playground Team.

Return to School Taskforce

There is a Draft PPT outlining the task force planning and goal setting. We have already started the Facilities and Health Care Team to evaluate all of the schools and begin the initial needed tasks for making the schools safe and ready for the opening. Once the DESE guidance is released, the Leadership Team will complete the composition of the remaining Task Force Teams to ensure we are covering all that needs to be in place prior to opening. Given the need to have buildings compliant with the DESE and CDC guidelines, we will be providing Special Education Summer Programming remotely, however individual student planning may allow for more. We are still in the process of completing this plan.

Buildings will remain closed to the public until we can ensure all the safety and health care guidelines are in place.

We anticipate the DESE guidance the week of June 15th and once we have details of the guidance, which will include HOW we will return in the Fall, we will be conducting several surveys with our parents and staff regarding their input and thoughts on the return to school.

Remote Learning Survey Results

These results will help guide our summer remote planning work as we adjust Remote Learning to be used in the Fall or as needed.

Equity Curriculum & Professional Development Review Team

Over the past few weeks we have heard from several parents and students who have expressed interest in learning how we have approached the teaching of topics such as cultural proficiency, anti-discrimination, social justice, equity, anti-racism and other very important topics. We have also received questions related to diversity of hiring

practices, culturally responsive teaching practices and curriculum practices that address the above topics. These are all great topics for discussion and fit perfectly into our Strategic Plan. We are in the process of putting together a review team with a focus on identifying the structures and tools currently being used in our classrooms and within our professional staff development to ensure equity for all. As part of the review will be looking at the current opportunities used to teach anti-discrimination/anti bias/cultural proficiency, professional development planning related to unconscious bias, culturally responsive teaching etc. This will be a different level of review then we have had in the past and we are still in the planning stages of reviewing how the process will unfold but are committed to ensuring a review of what we currently do and how we can move forward improving our practices in particular with the topics noted above.

Upcoming Winthrop High School Events:

Yearbook Signing Event

When: Wednesday, June 24th from 11am - 2pm. Students will be assigned times to attend in groups no larger than 10 (more info to follow on times)

Where: High School back parking lot/baseball field

Who: Senior students only

Details: All senior students will have the opportunity to sign their classmates' yearbooks. Yearbooks will be distributed once the event is over. Students will be required to wear a face covering. Each student will be provided with their own pen for signing. Music, food, and other fun activities will be provided.

Class Night Awards

Details: The Class Night Awards and Scholarships will be announced in a Class Night Video. The video will be released before July 1st.

Senior Breakfast/Graduation Rehearsal

When: Wednesday, July 22nd from 9am - 11am

Where: High School back parking lot/baseball field

Who: Senior students only

Details: Seniors will be provided breakfast. Following breakfast, they will participate in a rehearsal for graduation. Caps and gowns will be distributed.

Class of 2020 Graduation Ceremony

When: Thursday, July 23rd at 6pm. *Rain date is Friday, July 24th at 6pm.

Where: Miller Field

Who: Senior students, families, and friends. *Guests may be limited based on restrictions.

Details: We are planning for a live, in-person, traditional graduation ceremony on Miller Field. This event will need to be in accordance with the most current guidelines and advisories put forward by the State and the Department of Public health. If we are unable to host a live, in-person, traditional ceremony on this date due to restrictions, we will provide a video/live hybrid ceremony (students will drive-up to the school to receive their diploma). Please note that the Class of 2020 Graduation will not be rescheduled beyond the rain date. We will provide you with updates on the Graduation Ceremony as new guidelines and advisories become available.

NEW BUSINESS

2020-2021 School Committee Meeting Dates

The proposed list of school committee meeting dates was provided to the Committee for review.

Ms. Powell made a Motion to approve the 2020-2021 school committee meetings calendar. Mr.

Capobianco seconded the Motion.

Ms. Barry-yes, Mr. Boncore-yes, Mr. Capobianco-yes, Mr. Martucci-yes, Ms. Swope-yes, Ms. Powell-yes, Mr. Perrin-yes. A unanimous vote.

UNFINISHED BUSINESS

Home Schooling Policy

Ms. Powell made a Motion to waive the Second Reading of the Home-Schooling Policy IHBG and adopt the policy. Mr. Martucci seconded the Motion.

Ms. Barry-yes, Mr. Boncore-yes, Mr. Capobianco-yes, Mr. Martucci-yes, Ms. Swope-yes, Ms. Powell-yes, Mr. Perrin-yes. A unanimous vote.

PUBLIC COMMENT

None

PUBLIC RELATIONS

- Ms. Powell commented that the Grade 5 Parade was terrific!
- Mr. Boncore announced that restaurants in town are open for outdoor dining. Stay safe! Wear your masks and please continue to practice social distancing.

ADJOURNMENT

At 6:47pm, Mr. Martucci made a Motion to adjourn. Mr. Capobianco seconded the Motion.

Ms. Barry-yes, Mr. Boncore-yes, Mr. Capobianco-yes, Mr. Martucci-yes, Ms. Swope-yes, Ms. Powell-yes, Mr. Perrin-yes. A unanimous vote.

Respectfully submitted,

Patricia Hames

Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda
- Minutes of June 1, 2020
- Warrant SVW20-20 in the amount of \$143,346.70
- Payroll Warrant SPW20-24 in the amount of \$804,899.09
- Payroll Warrant SPW20-25 in the amount of \$751,584.92
- Budget Transfers in the amount of \$284,530.79
- Expenditure Report
- Job Postings
- School Committee Meeting Dates 2020-2021
- Home Schooling Policy IHBG
- Naming School Facilities Policy FF

The above non-confidential documents can be found in the Superintendent's office, upon request.